

**BCFFPA Board of Directors  
Meeting Summary  
October 25, 2008**

1. **Meeting minutes** for September 15, 2008 accepted as written
2. **In-Camera Outcomes**
  - a. Increase to wages – amounts to be determined
  - b. Letter of warning to be written to a member regarding breach of the BCFFPA Bylaws, Policies and Procedures and Code of Ethics
3. **President's Report**
  - a. Meetings attended
    - i. Minister Christensen – brought forward protocol issues, rights of foster parents, safeguarding training, Accelerated review.
    - ii. FF Month Launch – PSA shown
    - iii. Kathy Berggren-Clive met with the President and Vice President to discuss her new advocacy role
    - iv. Public Guardian and Trustee – very interested in working with BCFFPA. Discussed outcomes of protocols being stamped unfounded on each page of the final letter.
    - v. Foster Parent Appreciation events in Vancouver – both events were very well attended by foster parents – the BCFFPA President delivered an address
    - vi. Fraser Valley FPA
      1. Many issues and threats flying around
      2. Lack of 60 days notice
      3. Kids being placed in inexperienced homes –it was felt that this is very much budget driven
      4. Feel that there continues to be a lack of both partnership or respect shown to foster parents
  - b. Christmas office closure - The office will close at 4pm on December 23 and reopen January 5, 2009. e-mails and phone messages will be responded to during that time as per usual.
  - c. Youth Christmas party donation

01/10/2008:MSC: (M. Filiatrault) **Move to donate \$300 to the Youth Christmas Party. Unanimous**

- d. Upcoming meetings
  - i. Insurance training on Vancouver Island – The training will be delivered in Victoria, Port Alberni, Nanaimo, and Campbell River the week of Nov 3-6.as part of our contracted services

02/10/2008:MSC: (M. Filiatrault) **Move to reduce cost of the Mandur prints to \$100 each. Carried**

03/10/2008:MST: (M. Filiatrault) **Move to have a framed print displayed at a frame shop in order to increase interest. Tabled**

#### **4. Treasurer's Report**

- a. Financial Statements – There are some concerns around the cost of the photocopier, however as it is a lease item there is very little that can be done at this time to reduce costs. Relook at in 2009.

The office was requested to add the budget to the balance sheet in order to better track spending.

The Treasurer also requested that the office look into filing GST twice yearly instead of once

Board expenses are reflected in the income and expense statements

- b. Status of Financial Reporting – only one local is still not submitted as they have recently received their books back from a previous treasurer. The accountant is in the process of reviewing them.
- c. Membership motion

**04/10/2008:MSC: (L.Toth) Remove Article IV Financial Policy section 3 from the BCFFPA Policy Manual and replace with**

**Membership fees will be collected by the Provincial office with a \$10.00 per year processing fee applied to each membership.**

- a. **On a quarterly basis, a portion of the accumulated membership monies will be returned to the BCFFPA local Associations.**

**Local Associations are required to submit quarterly financial statements to the BCFFPA Provincial office.**

**Names of local executive members, signing authorities, and bank account and contact information must be received by the Federation office no later than June 30<sup>th</sup> of each year. All membership monies will be held until such time as the information is received.**

**At the fiscal year end, any unclaimed membership funds will be transferred to the BCFFPA General account.. carried**

**05/01/2008:MSC: (H.Bayes) Macro Regional Councils, with the agreement of their locals will receive \$5.00 per home per year from local memberships in order to operate. carried**

The membership breakdown will now be \$10.00 per membership year for provincial, and \$5.00 pre membership year for the Macro Councils. The remaining balance will be forwarded to the locals provided they are in good standing.

- d. The financial computer is no longer working and needs replacing. The server is the same age. The cost to replace the server is about \$5400

06/10/2008: MSC (L.Toth) **Move to purchase the service tower on the financial computer. Cost not to exceed \$500. carried**

**e. Childcare motion**

07/10/2008:MSC: (S. Jones) **Move to increase childcare rates for the volunteer board to \$175.00/day with receipts and to relook at the issue in May of 2009. Change to be implemented immediately. Carried**

**5. Regional Delegates Reports**

- a. Vancouver Coastal – Not a lot to report. Attended FASD Service Fair, which included Sunnyhill, Vancouver School Board, PCRS, Ministry of Housing, and Vancouver Mental Health among others. Peter will share the information gathered.

The Delegate will also attend the Ministry Roundtable discussion in Vancouver Coastal as a representative of the BCFFPA.

- b. Fraser – Continues to work on building a Fraser Macro Region. Complaints continue to come forward regarding the 60-day notice requirement. The President will try to get a meeting with the MCFD critic.
- c. Interior – Continue to work hard at the macro level. The council is involved in discussions regarding Standards, exit surveys, concurrent foster placements, and 54.1. Inconsistency in contracts and obtaining relief continues to be a challenge. Other issues are kith and kin agreements, protocols. E. Ashby will check CSS for contract lengths. The Macro board is invited to a CSM meetings November 18, 19, or 20. There is a meeting put on at Silver Star by the Interior Health Authority. H Bayes to attend by consensus. Cost will be under \$200.
- d. North – overfilled homes and lack of services to support those homes continues to be a challenge in the North. Protocols have become quite vicious as well.
- e. Vancouver Island - The Delegate asked for clarification around coverage of mileage for travel to some locals on the island. There is \$600 per year for the delegates to do that.

**6. Old Business**

- a. Donations Motion – BF in November
- b. Policy Development Tracking donations – Sheila has looked at other provinces and none of them have specific policy .
- c. Executive Job Descriptions – BF in November
- d. A note will be sent to the locals regarding the new motions
- e. AGM Motions – BF in November
- f. AGM 2009 – P Dueck to deliver a workshop on Advocacy at the 2009 AGM