

**BCFFPA Board of Directors
Teleconference Summary
September 15, 2008**

1. Acceptance of Minutes July 14, 2008 – accepted as written
2. Introductions
 - a. L. Toth of Port Alberni was introduced as the new treasurer of the Federation. Mr. Toth brings a wealth of knowledge regarding finances. The President thanked him for agreeing to hold the position until AGM 2009.

3. Additions
 - a. TV
 - b. Fundraising
 - c. Visa and Partner Membership-Drewitz
 - d. Concerns regarding the Info Letter

The President reminded those present that the oath of confidentiality continues after leaving the board

4. Regional Delegates
 - a. Vancouver Coastal – P. Dueck stated that there are like issues in the Vancouver Coastal region as well. The Eastside local has been quiet over all however there have been some concerns regarding MCFD's heavy handed approach when dealing with protocols. There is a provincial protocol committee meeting on the 24th.

Dental fees have risen 40% in this region, with the expectation that foster parents pick up the difference. This will be discussed with W. Matheson.

- b. Fraser – Getting the Tri Cities local up and running. D. Drewitz received an e-mail regarding the way the motions were posted in the Newsletter. The writer of the e-mail stated that they felt that the heading showed a lack of respect to the movers. It was pointed out that some people present at the AGM stated they felt that the motions themselves showed disrespect and a lack of good will. Those attendees ask that the meeting room be smudged after the meeting. This was done.
 - c. Interior – H. Bayes sat in for C. MacLeod – The Macro board has been invited to the CSM meeting in the Interior . Going forward the meetings should be held twice yearly.

There continues to be issues around relief for Restricted, Regular and Level 1 homes. The President e is drafting a letter to be sent to the Minister

- d. North – The biggest issue is the ongoing shortage of homes, with some homes critically over capacity. When homes are over capacity it is difficult to impossible to get support. This may lead to protocols and burnout of foster parents

Protocols are not following proper timelines, with homes being closed even though the protocol is unfounded. This wording needs to be changed. There are also issues around the application of protocols.

Retention and recruitment are big issues in the North. This will be brought up at the next Regional Advisory Meeting.

- e. Vancouver Island –The Federation will contact FPSSS to obtain clarification on what meetings are upcoming, so that the BCFFPA Delegate has the information.

It was suggested that MCFD cover relief providers NRT's as well as the expectation is that they also be non-smoking.

5. Ministry Liaison

- a. W. Matheson is feeling encouraged by the work going on with the Provincial Recruitment and Retention committee.
- b. Work is beginning on the relationship issue.
- c. The larger retention issues such as relief and levels of care will be addressed in a major review that MCFD is doing.

6. President's Report

a. Meetings Attended

- i. Met the new ADM Sandra Griffin at the Ministry office in August with Heather Bayes. The meeting was positive

b. Upcoming Meetings

- i. Minister Christensen – October 1
- ii. PGT – September 30
- iii. Kathy Berggren-Clive New Child Advocate – October 2
- iv. A Face to Face Board meeting will be scheduled for sometime in November

7. Personnel

- a. Staff – The receptionist position is currently filled 2 days per week. Until the period April – September 2009 when it will be covered full time to assist with the AGM and staff holidays
- b. Staff Reviews – Will take place in the near future
- c. CSSS – the issue of full investigations for relief beds continues to be a concern. This was supposed to be changed in CSSS. Heather will bring this up in the next partnership meeting. This will be revisited in November. Federation recommends that foster parents do not take overages as there are no supports in place to assist them.
- d. It was reinforced that the role of the ED includes hiring and firing of staff

8. Treasurer's Report

- a. Financial Reports are confidential. Members may view financial statements in the office, but may not remove them.
- b. A motion was made to amend the Financial policies Section #

02/09/2008:MST: (L. Toth) **Move to remove Article 1V Financial Policy section 3 from the BCFFPA Policy Manual, and replace with:**

Membership fees will be collected by the Provincial office with a \$10.00 processing fee applied to each membership

On a quarterly basis, a portion of the accumulated membership monies will be returned to the regional/area councils for distribution to the local associations. In the event that there is no regional/area council in place, the BCFFPA provincial office will equitably distribute the accumulated membership monies to the local associations

Required information regarding local and regional signing authorities, banking information and financial statements must be received by the Federation office no later June 30th of each year. All membership monies will be held until such time as the information is received. At the fiscal year end, any unclaimed membership funds will be transferred to the BCFFPA General account for the discretionary use of the Provincial Board of Directors.

This motion was tabled to the October meeting. The board was asked to look at the motion and be prepared to discuss it

- c. Financial Reviews – As locals are not complying with requests for financial information, and as the Federation provincial organization is responsible for all financial dealings it was proposed that 6 financial reviews be undertaken in the fiscal year 2008/09. The locals that will be looked at are Eastside, Burnaby, Kelowna, Salmon Arm, Port Alberni, and Kitimat. L Toth will draft a letter in the next week.
- d. New Bookkeeper – the new bookkeeper C. Lund, CGA will oversee the books and complete the month end. L. Bryant will write cheques.
- e. Central Island Bank Account. – S. Davis was asked to close the account and have the provincial office hold it in trust until a new council can be formed. L Toth will draft a letter to S. Davis.

9. Old Business

- a. Donation Policy

04/09/2008:MSC: (S. Davis) **Move that the Executive Committee be given the authority to spend up to a maximum of \$250.00 to honor a foster parents at his/her funeral or memorial who has generously donated their time and energy to the BCFFPA to benefit the fostering community. Carried**

- b. Lack of funding for new placement BF October
- c. Kids up Front – Debbie to continue and as Kids Up Front. Expenses not to exceed \$65 per month. Monthly reports on who is receiving tickets are to come to the Federation office. Ellaine will inform Kids Up Front. Heather Bayes abstained.
- d. Executive Job Description – BF in October

Next meeting date October 25, 2008